

Audit Documentation

Form number: C-2 Index number: Initials of auditor and dates of work:

REXSON COMPANY
BANK RECONCILIATION FIRST NATIONAL BANK
 General Account
 (12/31/98)
Prepared by client

Prepared: 12/31/98
 Reviewed: JBL/02/02

Balance per bank statement: 506,100
 Add: 884,000
 Deposit in transit as of 12/31/98: 557,340
 Deduct outstanding checks: 73,340

Date	No.	Payee	Amount
12/10/98	842	Acme Supply Company	500.00
11/31/98	1280	Acme Supply Company	1,800.00
12/15/98	1372	Northwest Lumber Co.	30,700.00
12/28/98	1412	Gordon & Johnson	7,270.00
12/30/98	1417	First National payroll	20,000.00
12/30/98	1418	Acme Supply Company	2,820.00
12/30/98	1419	Windy City Utilities	2,030.00
12/30/98	1420	Howard Hardware Supply	8,100.00

Balance per bank: 884,000
 (884,000)
 506,100

Rev: Observed cash bank statement 1/99 (C-4)

1. *Footed*
 2. *Confirmed by bank standard bank confirmation* (C-3)
 3. *Reconciled to cash bank statement, deposit recorded by bank on 1/2/99. Reconciled to duplicate deposit slip validated 1/2/99*
 4. *Reconciled to paid checks cleared with cash bank statement*
 5. *Reconciled to statement from attorney. Amount agrees*
 6. *Amount in duplicate per invoice. Confirmation from supplier shows liability of \$5,000. See (C-5) recommended adjustment*

Annotations:
 - "Test result" symbol
 - Amount tested
 - Consistent to trial balance
 - Consistent to other working papers
 - Explanation of audit work performed

Information on Workpaper

- Name, date, purpose, page number
- Procedures performed and conclusions reached by the auditor
 - Evidence that auditor followed general standards and standards of field work
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Prof. Dr. Arun H. Gaikwad



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Basics of Auditing - Reference Book Prof. Dr. Arun H. Gaikwad, 2015-02-01 Discover the fundamentals of auditing with Principles of Auditing and Other Assurance Services by Whittington and Pany offering a comprehensive introduction to auditing principles and practices *VITARA Reference Guide* Inter-American Center of, International Monetary Fund, Intra-European Organisation of, Organisation for Economic, 2025-01-28 This VITARA Reference Guide provides a solid understanding of audit as a key tool available to a tax administration to promote and enforce compliance The guide explains international good practices in designing and managing an effective audit program including the necessary legal powers audit related organization and governance arrangements as well as the staff expertise and resources needed for audit and auditor performance evaluation It focuses on practical issues such as how audit cases are selected the different types and scope of audit and audit methods that are available to staff It also discusses the concepts of audit integrity audit quality assurance and the Random Audit Program as well as electronic audit tools and how they can be used in conducting audits A potential annual operational performance dashboard that can be implemented to allow program monitoring throughout the fiscal year is also included Finally the guide highlights the key components of an audit process **Internal Auditing** Richard Cascarino, 2007-04 Book CD This book is designed primarily for undergraduate and postgraduate students intending to pursue a career in internal auditing as well as those chartered accountants with a specialist interest in governance and control issues This book covers the basic concepts philosophy and principles underlying the practice of internal auditing the relationships between the internal auditor management and the external auditor In addition the student will gain a knowledge and understanding of the nature of an organisation Risk management and the role of internal auditing in managing organisational risks in the context of current developments in corporate governance in both the public and private sectors are dealt with The book is now prescribed for those studying for the Certified Internal Auditor professional qualification since it addresses the syllabus requirements of the Institute of Internal Auditors IIA and the Standards for the Professional Practice of Internal Auditing and Competency Framework for Internal Auditors This book represents a practical integrated approach to the Institute of Internal Auditors recommended internal audit approach and may be implemented within an internal audit department in a cost effective manner Accordingly the text may be useful as a reference manual for internal audits in practice Audit Guide AICPA, 2016-11-07 Want to ensure effective and efficient execution of the Risk Assessment Standards AICPA has the resources you need Audit Risk Assessment Tool available online only Assessing and Responding to Audit Risk in a Financial Statement Audit AICPA Audit Guide The Audit Risk Assessment Tool walks an experienced auditor through the risk assessment procedures and documents those decisions necessary to prepare an effective and efficient audit program Designed to be used in lieu of cumbersome checklists it provides a top down risk based approach to the identification of high risk areas to allow for appropriate tailoring of audit programs which will result in audit

efficiencies The tool is available in the Online Subscription format and includes access to the full Risk Assessment Guide The AICPA Audit Guide Assessing and Responding to Audit Risk in a Financial Statement Audit is the definitive source for guidance on applying the core principles of the risk based audit methodology that must be used on all financial statement audits This guide is written in an easy to understand style that enables auditors of all experience levels to find answers to the issues they encounter in the field Unique insights examples and a comprehensive case study clarify critical concepts and requirements Disclaimer This Audit Risk Assessment Tool is designed to provide illustrative information with respect to the subject matter covered and is recommended for use on audit engagements that are generally smaller in size and have less complex auditing and accounting issues It is designed to help identify risks including significant risks and document the planned response to those risks The Audit Risk Assessment Tool should be used as a supplement to a firm s existing planning module whether in a firm based or commercially provided methodology The Audit Risk Assessment Tool is not a complete planning module The AICPA recommends the Audit Risk Assessment Tool be completed by audit professionals with substantial accounting auditing and specific industry experience and knowledge For a firm to be successful in improving audit quality and efficiencies it is recommended that a 5 years experienced auditor completes the Audit Risk Assessment Tool or the engagement team member with the most knowledge of the industry and client often Partner in small medium firms provides insight to whomever is completing the ARA Tool The AICPA recommends this should not be delegated to lower level staff and just reviewed it should be completed under the direction of the experienced auditor if you delegate to inexperienced auditor you will be at risk for less effectiveness and efficiencies because the tool is intended to be completed by an experienced auditor The Audit Risk Assessment Tool does not establish standards or preferred practices and is not a substitute for the original authoritative auditing guidance In applying the auditing guidance included in this Audit Risk Assessment Tool the auditor should using professional judgment assess the relevance and appropriateness of such guidance to the circumstances of the audit This document has not been approved disapproved or otherwise acted on by a senior committee of the AICPA It is provided with the understanding that the staff and publisher are not engaged in rendering legal accounting or other professional service All such information is provided without warranty of any kind *Wiley CPA Examination Review, Outlines and Study Guides* Patrick R. Delaney, O. Ray Whittington, 2010-06-08 All the information you need to master the computerized CPA Exam Published annually this comprehensive two volume paperback reviews all four parts of the CPA exam Many of the questions are taken directly from previous CPA exams Volume I contains all study guides and outlines Volume II contains all problem solutions The most effective system available to prepare for the CPA exam Contains all current AICPA content requirements in accounting and reporting Helps you zero in on areas that need work organize your study program and concentrate your efforts With over 600 multiple choice questions and more than 75 simulations these study guides provide all the information candidates need to master in order to pass the computerized

Uniform CPA Examination **Wiley CPA Examination Review 2007-2008, Outlines and Study Guides** Patrick R. Delaney, Ray Whittington, 2007-06-11 Wiley CPA Exam review 34th Edition 2007 2008 Volume 1 Outlines and Study Guides Covers all four sections of the CPA examination point by point Stresses important topical areas to study for each part Helps establish a self study preparation program Divides exam into 45 manageable study units Provides an outline format supplemented by brief examples and illustrations Makes material easy to read understand and remember Includes timely up to the minute coverage for the computerized exam Explains step by step examples of the solutions approach Contains all current AICPA content requirements for all four sections of the exam Volume 2 Problems and Solutions Offers selected problems from all four examination sections Contains rationale for correct or incorrect multiple choice answers Covers the new simulation style problems offering more than 75 practice questions Details a solutions approach to each problem Updates unofficial answers to reflect current laws and standards Groups multiple choice questions into topical categories within modules for easy cross referencing Provides a sample examination for each of the four exam parts The computer based CPA exam is here Are you ready The 34th Edition of the Wiley CPA Exam Review is revised and updated for the new computerized exam containing AICPA sample test questions released as recently as April 2007 To help candidates prepare for the new exam format this edition includes a substantial number of the new simulation type questions Passing the CPA exam on your first attempt is possible We d like to help Get Even More Information Online You ll find a wide range of aids for doing your best on the CPA exam at wiley com cpa including content updates CPA exam study and test taking tips and more All Wiley CPA Exam Review products are listed on the site **Audit Procedures Guide 1994** George Georgiades, 1994

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the internal audit function Addresses managing individual engagements Covers fraud risks and controls Covers related standards from the IIA s IPPF Features a glossary of CIA Exam terms a good source for candidates preparing for and answering the exam questions Assists the CIA Exam candidate in successfully preparing for the exam Based on the CIA body of knowledge developed by The Institute of Internal Auditors IIA Wiley CIAexcel Exam Review 2016 learning system provides a student focused and learning oriented experience for CIA candidates Passing the CIA Exam on your first attempt is possible We d like to help Feature section examines the topics of Managing the Internal Audit Function Managing Individual Engagements and Fraud Risks and Controls

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