#### Business Management Course

#### OBJECTIVES OF THIS PROGRAM

The Business Management program is designed to provide business owner/managers with the knowledge and tools to allow them to make more timely and effective management decisions.

This program will provide them with the fundamental skills required to implement the concepts introduced in each module. It will present options and solutions for situations that he/she may encounter each business day.

Upon completion of this program participants will understand the concepts, terminology, and many of the formulae required in each discipline. What is more important, they will know when to proceed on their own in a particular management situation, and how to identify when they may need professional business counselling.

The overall objective of this program is to make each participant a confident, proficient business person.

#### TRAINING METHOD

Our program uses a series of interactive seminars in which participants take part in case studies, exercises, group discussion, and demonstrations to solve problems posed to them by the seminar leader. This method has been proven to reinforce ideas introduced during a training session. The participant leaves with an understanding of the intended application of a management idea and the theoretical philosophy. In addition, a course reference manual is provided to each participant at the completion of the program. This manual can be utilized in the day to day running of their individual businesses.

# **Business Management Course Outlines**

**Ying-Ying Zheng** 

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