

Quick Reference Guide:

APA Style Guide (7th Edition)

Adapted from Purdue Online Writing Lab

In-Text Citations

Use the past tense or present tense when using signal phrases to describe earlier research, e.g. "Jones (2020) found" or "Jones (2020) has found." Follow the author-date method of in-text citation: (Jones, 2020)., include the page number at the end of the parenthetical citation if you are directly quoting or borrowing from another work. Use the abbreviation "p." (for one page) or "pp." (for multiple pages) before listing the page number(s).

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A Work with One or Two Authors

Name the author(s) in the signal phrase or in the parentheses. Spell out "and" in signal phrases but use the ampersand in parentheses.

Fan and Okoye (2020) found that ...
— (Fan & Okoye, 2020).

A Work by Three or More Authors

Include the name of the first author plus "et al." in each citation, including the first, unless that would create ambiguity with another source.

Gutierrez et al. (2019) argued that ...
— (Gutierrez et al., 2019).

Avoiding Ambiguity with Multiple Sources

When different sources have similar groups of authors, include as many authors as are necessary to differentiate between the sources.

Gutierrez, Jones, Wang et al. (2019) argued that... On the other hand, Gutierrez, Jones, Patel, et al. (2019) claimed that ...

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If the work does not have an author, cite the source by its title in the signal phrase or use the first word or two in the parentheses. Italicise titles of books and reports; titles of articles and chapters go in quotation marks.

A similar study was conducted with students learning to format research papers ("Using APA," 2001).

Organisation as Author

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Rosina Ehmann



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Table of Contents Apa Manual Of Style 10th Edition

1. Understanding the eBook Apa Manual Of Style 10th Edition
 - The Rise of Digital Reading Apa Manual Of Style 10th Edition
 - Advantages of eBooks Over Traditional Books
2. Identifying Apa Manual Of Style 10th Edition
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Apa Manual Of Style 10th Edition
 - User-Friendly Interface
4. Exploring eBook Recommendations from Apa Manual Of Style 10th Edition
 - Personalized Recommendations

- Apa Manual Of Style 10th Edition User Reviews and Ratings
- Apa Manual Of Style 10th Edition and Bestseller Lists
- 5. Accessing Apa Manual Of Style 10th Edition Free and Paid eBooks
 - Apa Manual Of Style 10th Edition Public Domain eBooks
 - Apa Manual Of Style 10th Edition eBook Subscription Services
 - Apa Manual Of Style 10th Edition Budget-Friendly Options
- 6. Navigating Apa Manual Of Style 10th Edition eBook Formats
 - ePub, PDF, MOBI, and More
 - Apa Manual Of Style 10th Edition Compatibility with Devices
 - Apa Manual Of Style 10th Edition Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Apa Manual Of Style 10th Edition
 - Highlighting and Note-Taking Apa Manual Of Style 10th Edition
 - Interactive Elements Apa Manual Of Style 10th Edition
- 8. Staying Engaged with Apa Manual Of Style 10th Edition
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Apa Manual Of Style 10th Edition
- 9. Balancing eBooks and Physical Books Apa Manual Of Style 10th Edition
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Apa Manual Of Style 10th Edition
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Apa Manual Of Style 10th Edition
 - Setting Reading Goals Apa Manual Of Style 10th Edition
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Apa Manual Of Style 10th Edition
 - Fact-Checking eBook Content of Apa Manual Of Style 10th Edition

- Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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