
BUSINESS COMMUNICATIONS EXAM QUESTIONS WITH CORRECT ANSWERS 2024

Which of the following statements about communicating in today's workplace is MOST accurate - Answer-Writing skills are more important today than ever because online media requires more writing not less

The 21st century economy depends mainly on - Answer-Information and knowledge

Gerard's company will no longer store its data using in-house hardware and software; instead, data will be stored online at a remote location. This type of technology is called - Answer-Cloud computing

What has led to the increase in the number of companies that operate globally - Answer-All of these (the rise of new communication technologies and advanced forms of transportation, the removal of trade barriers, and saturated local markets)

The three basic functions of business communication are to - Answer-informing, persuading, and promoting goodwill

Which of the following is an advantage of written communication - Answer-Creates a permanent record

Which of the following is an example of horizontal communication in an organization - Answer-Six marketing reps meet to discuss ideas for targeting new customers.

Covering up incidents, abusing sick days, lying to a supervisor, taking credit for a colleague's ideas, and inflating grades on a résumé are examples of - Answer-unethical actions

Which of the following is the first step in solving business problems competently - Answer-Understanding the problem clearly

The term used to determine the overall impression you continue to build throughout your career is your "professional ____" - Answer-Brand

Language is discriminatory when it - Answer-stereotypes, insults, or excludes people

A study by the National Association of Colleges and Employers revealed that a majority of employers consider a minimum GPA of ____ as a cutoff point when screening candidates - Answer-3.0

Business Communications Exam

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