

SMALL BUSINESS ACCOUNTING TEMPLATE

Designed to help you keep accurate records, streamline financial processes, and gain valuable insights into your business's financial health.

SMALL BUSINESS ACCOUNTING

SUMMARY

Account	Balance (\$)
Cash	1,000.00
Accounts Payable	2,000.00
Office Supplies	500.00
Equipment	3,000.00
Sales Revenue	5,000.00
Accounts Receivable	2,000.00
Utilities Expense	500.00
Advertising Expense	100.00
Rent Expense	1,000.00
Salary Expense	2,000.00
Inventory	1,000.00
Interest Income	500.00
Interest Receivable	500.00
Interest Payable	500.00
TOTAL	17,000.00

Date	Account	Debit (\$)	Credit (\$)	
2024-01-01	Cash	\$	1,000.00	
2024-01-01	Accounts Payable		\$	2,000.00
2024-01-01	Office Supplies	\$	500.00	
2024-01-01	Equipment	\$	3,000.00	
2024-01-01	Accounts Payable		\$	2,000.00
2024-01-01	Sales Revenue		\$	5,000.00
2024-01-01	Accounts Receivable	\$	2,000.00	
2024-01-01	Utilities Expense	\$	500.00	
2024-01-01	Accounts Payable		\$	500.00
2024-01-01	Advertising Expense	\$	100.00	
2024-01-01	Cash		\$	100.00
2024-01-01	Rent Expense	\$	1,000.00	
2024-01-01	Cash		\$	1,000.00
2024-01-01	Salary Expense	\$	2,000.00	
2024-01-01	Cash		\$	2,000.00
2024-01-01	Inventory	\$	1,000.00	
2024-01-01	Accounts Payable		\$	2,000.00
2024-01-01	Interest Income		\$	500.00
2024-01-01	Interest Receivable	\$	500.00	
TOTAL		\$	17,000.00	

JANUARY

Account	Debit (\$)	Credit (\$)
Cash		1,000.00
Accounts Payable	2,000.00	
Office Supplies	500.00	
Equipment	3,000.00	
Sales Revenue		5,000.00
Accounts Receivable	2,000.00	
Utilities Expense	500.00	
Advertising Expense	100.00	
Rent Expense	1,000.00	
Cash		1,000.00
Salary Expense	2,000.00	
Cash		2,000.00
Inventory	1,000.00	
Accounts Payable		2,000.00
Interest Income		500.00
Interest Receivable	500.00	
Interest Payable	500.00	
TOTAL	17,000.00	17,000.00

Accounting And Finance For Your Small Business

Jianjun Gao



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