

BUSINESS ANALYST CHEAT SHEET

CORE RESPONSIBILITIES

- Requirement gathering & analysis
- Stakeholder communication
- User story creation
- Gap analysis



User story
creation

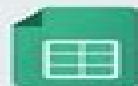


Process
mapping

COMMON TOOLS



Excel



Google



Power BI



Jira



Jira



Tableau

POPULAR TECHNIQUES

- SWOT Analysis
- MoSCoW Prioritization
- Use Case Diagrams
- Use Case Diagrams
- Requirement Traceability Matrix (RTM)

PRO TIP



Use visual mockups or prototypes
to validate requirements

Business Analyst Quick Reference Guide

DeEtta Jennings-Balthazar

A red circular graphic with a gradient, appearing as a partial circle or a thick arc, located to the right of the author's name.

Business Analyst Quick Reference Guide:

Business Analysis Quick Start Guide DeEtta Jennings-Balthazar, 2010-08-31 This quick start guide is the first published book of the e Analyst Redbook series The book starts with describing the role of the business analyst It is broken down into the various phases of the Software Development Life cycle and walks you through conducting interviews gathering requirements documenting requirements and communicating Stakeholders and with each member of the project team

The Salesforce Business Analyst Handbook Srini Munagavalasa, 2022-11-18 Become a proficient Salesforce business analyst with the help of expert recommendations techniques best practices and practical advice Purchase of the print or Kindle book includes a free eBook in the PDF format Key Features Learn the intricacies and nuances of every stage of a project s implementation Discover real world examples tips and tricks that you can apply to any Salesforce project Overcome the challenges inherent in user interaction and improve your customer experience Book Description Salesforce business analysis skills are in high demand and there are scant resources to satisfy this demand This practical guide for business analysts contains all the tools techniques and processes needed to create business value and improve user adoption The Salesforce Business Analyst Handbook begins with the most crucial element of any business analysis activity identifying business requirements You ll learn how to use tacit business analysis and Salesforce system analysis skills to rank and stack all requirements as well as get buy in from stakeholders Once you understand the requirements you ll work on transforming them into working software via prototyping mockups and wireframing But what good is a product if the customer cannot use it To help you achieve that this book will discuss various testing strategies and show you how to tailor testing scenarios that align with business requirements documents Toward the end you ll find out how to create easy to use training material for your customers and focus on post production support one of the most critical phases Your customers will stay with you if you support them when they need it By the end of this Salesforce book you ll be able to successfully navigate every phase of a project and confidently apply your new knowledge in your own Salesforce implementations What you will learn Create a roadmap to deliver a set of high level requirements Prioritize requirements according to their business value Identify opportunities for improvement in process flows Communicate your solution design via conference room pilots Construct a requirements traceability matrix Conduct user acceptance tests and system integration tests Develop training artifacts so your customers can easily use your system Implement a post production support model to retain your customers Who this book is for This book is for intermediate to senior level business analysts with a basic understanding of Salesforce CRM software or any CRM technology who want to learn proven business analysis techniques to set their business up for success

The Agile Guide to Business Analysis and Planning Howard Podeswa, 2021-04-05 How Product Owners and Business Analysts can maximize the value delivered to stakeholders by integrating BA competencies with agile methodologies This book will become a staple reference that both product owners and business analysis practitioners should have by their side

From the Foreword by Alain Arseneault former IIBA Acting President CEO This book is well organized in bite sized chunks and structured for ready access to the essential concepts terms and practices that can help any agile team be more successful Karl Wiegers The Agile Guide to Business Analysis and Planning provides practical guidance for eliminating unnecessary errors and delays in agile product development through effective planning backlog refinement and acceptance criteria specification with hard to find advice on how and when to analyze the context for complex changes within an agile approach including when to use Journey Maps Value Stream Mapping Personas Story Maps BPMN Use Cases and other UML models Renowned author and consultant Howard Podeswa teaches best practices drawn from agile and agile adjacent frameworks including ATDD BDD DevOps CI CD Kanban Scrum SAFe XP Lean Thinking Lean Startup Circumstance Based Market Segmentation and theories of disruptive innovation He offers a comprehensive agile roadmap for analyzing customer needs and planning product development including discussion of legacy business analysis tools that still offer immense value to agile teams Using a running case study Podeswa walks through the full agile product lifecycle from visioning through release and continuous value delivery You learn how to carry out agile analysis and planning responsibilities more effectively using tools such as Kano analysis minimum viable products MVPs minimum marketable features MMFs story maps product roadmaps customer journey mapping value stream mapping spikes and the definition of ready DoR Podeswa presents each technique in context what you need to know and when to apply each tool Read this book to Master principles frameworks concepts and practices of agile analysis and planning in order to maximize value delivery throughout the product s lifecycle Explore planning and analysis for short term long term and scaled agile initiatives using MVPs and data informed learning to test hypotheses and find high value features Split features into MMFs and small stories that deliver significant value and enable quick wins Refine estimate and specify features stories and their acceptance criteria following ATDD BDD guidance Address the unique analysis and planning challenges of scaled agile organizations Implement 13 practices for optimizing enterprise agility Supported by 175 tools techniques examples diagrams templates checklists and other job aids this book is a complete toolkit for every practitioner Whatever your role you ll find indispensable guidance on agile planning and analysis responsibilities so you can help your organization respond more nimbly to a fast changing environment Register your book for convenient access to downloads updates and or corrections as they become available See inside book for details [The Business Plan Reference Manual for IT Businesses](#) Fernando Almeida, José Santos, 2022-09-01 There is a great worldwide desire to launch new technology based business In this sense and increasingly entrepreneurship courses have arisen in several universities and many of the courses in the management administration and engineering areas already offer entrepreneurship curricular units Throughout those programs the teams develop key integrated competencies in innovation entrepreneurship and technology that will ultimately enable the students to create and develop new technology based businesses The Business Plan Reference Manual for IT Businesses provides a reference manual for undergraduate and

graduate students that intend to launch their start up business in the IT field It helps them to create and model the business plan of their business Therefore this manual is mainly aimed at instructors who want to offer a practical view of the process of modeling designing and developing an IT start up Additionally it can be individually used by entrepreneurs who wish to launch their start up businesses in IT field The structure of the book was defined taking into account different approaches to the construction of the business plan which basically consider a disaggregation of some of these chapters in others smaller e g marketing plan into products services and market financial plan into investment plan and economic financial projections We chose to aggregate these dimensions into a single chapter which in our view facilitates the process of analyzing a business plan It is also relevant to mention the inclusion of Chapter V Prototype description which is innovative and intends to take into account the application of this business plan template to the information technology sector

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