

1. Press the OK button or the OK softkey.
2. Enter the telephone number.
3. Press the Save softkey or the OK button.

Editing a contact

1. Press the Contacts button.
2. Scroll to the contact you want to edit.
3. Press the Details softkey.
4. Press the Edit softkey.
5. Scroll up or down to choose the field you want to edit.
6. Use the display and softkeys to make changes to the contact information.
7. Press the Save softkey or the OK button to save your changes.

Call Log

Calling a person from the call log

1. Press the Call Log button.
2. Scroll to the left or right to view a separate list of all, missed, answered, or outgoing calls.
3. Scroll up or down to select the person or number you want to call.
4. Press the OK button or the Call softkey.

Adding an entry from the call log to your contacts list

1. Press the Call Log button.
2. Scroll to the number you want to add to your contacts list.
3. Press the Details softkey.
4. Press the +Contact softkey.
5. To edit the name or number, scroll up or down and edit as appropriate.
6. Press the Save softkey or the OK button.

Avaya Menu

You can use the Avaya Menu to adjust and customize phone settings, configure call logging, select the display language, view network settings, and log out.

The Avaya Menu has six sub-menus:

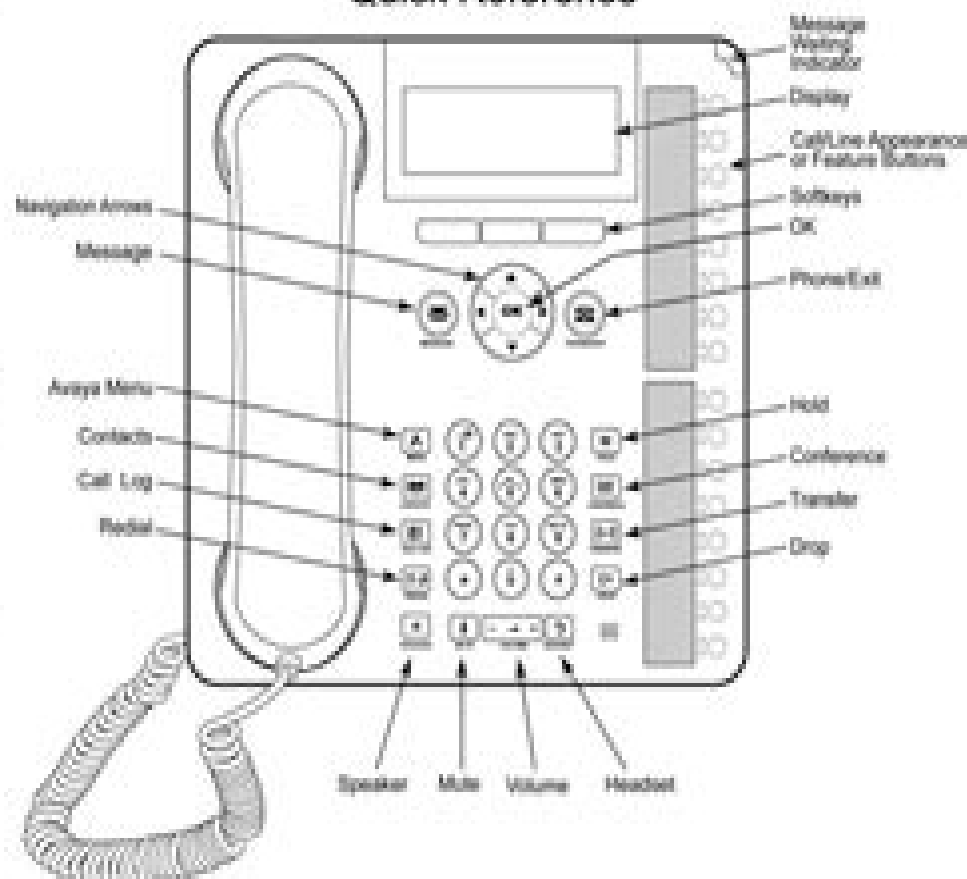
- **Screens/Sounds**—lets you adjust the display brightness and contrast, select your ringing pattern, turn button click sounds on and off, and turn error tones on and off.
- **Call Settings**—lets you turn the call timer display, visual alerting, and show incoming calls on or off; set the redial option; and set the audio path to speakerphone or headset.
- **Applications**—lets you turn call logging on and off as well as turn logging of bridged calls, line calls, and line calls answered by others on and off.
- **Advanced Options**—lets you select the display language; set automatic gain control on the handset, headset, and speaker; or initiate a manual backup/restore if you have a backup/restore file server. See your system administrator for more information.
- **Network Information**—shows a summary of network-related parameters for your phone, such as IP parameters and Quality of Service.
- **Log Out**—lets you log out of your telephone to prevent unauthorized use during your absence.

Changing the language

1. Press the A button.
2. Scroll to Advanced Options.
3. Press the Select softkey or the OK button.
4. Select Language.
5. Press the Select softkey or the OK button.
6. Scroll up or down to select a display language.
7. Press the Select softkey or the OK button to change to the selected language.
8. Press the OK button to confirm selection.



Avaya one-X™ Deskphone Value Edition 1616 IP Telephone Quick Reference



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J Dewey



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