

- 1. 1. WHAT REGULATION COVERS THE ENLISTED FORCE STRUCTURE?:** - AIR FORCE INSTRUCTION (AFI) 36-2618 - THE ENLISTED FORCE STRUCTURE.
- 2. 2. WHAT IS THE PURPOSE OF AIR FORCE INSTRUCTION 36-2618?:** - DEFINE:
 - SPECIFIC RESPONSIBILITIES FOR EACH ENLISTED RANK.
 - RELATIONSHIPS BETWEEN ENLISTED RANKS AND HOW EACH RANK FITS INTO THE ORGANIZATION.
 - CAREER PROGRESSION THROUGH THE ENLISTED RANKS.
- 3. 3. WHAT IS THE PURPOSE OF HAVING A FORMAL ENLISTED FORCE STRUCTURE?:** - TO DEFINE THE ENLISTED FORCE STRUCTURE, SPECIFY THE RESPONSIBILITIES OF EACH ENLSITED RANK WITHIN THE STRUCTURE, AND ESTABLISH TITLE FOR EACH RANK AND TERMS OF ADDRESS FOR AIR FORCE ENLISTED PERSONNEL. THIS INSTRUCTION ALSO ESTABLISHES MANDATORY NCO RESPONSIBILITIES.
- 4. 4. DEFINE THE THREE TIER STRUCTURE.:** - AIRMAN TIER - CONSISTING OF AIRMAN BASIC, AIRMAN, AIRMAN FIRST CLASS AND SENIOR AIRMAN.
 - NCO TIER - STAFF SERGEANT, TECHNICAL SERGEANT
 - SENIOR NCO TIER - MASTER SERGEANT, SENIOR MASTER SERGEANT, CHIEF MASTER SERGEANT.
- 5. 5. NAME SOME "GENERAL" NCO RESPONSIBILITIES.:** - MANDATORY REQUIREMENTS. NCO'S MUST:
 - ATTAIN AND MAINTAIN A SKILL LEVEL COMMENSURATE WITH THEIR RANK, AND MAINTAIN A HIGH DEGREE OF PROFICIENCY IN THEIR AWARDED SPECIALTY AS OUTLINED IN THEIR CAREER FIELD EDUCATION AND TRAINING PLAN.
 - SECURE AND PROMOTE PROFESSIONAL MILITARY EDUCATION (PME) FOR THEMSELVES AND SUBORDINATES TO DEVELOP AND CULTIVATE LEADERSHIP SKILLS AND PROFESSIONAL DEVELOPMENT.
 - DEVELOP AND MAINTAIN A THOUGH UNDERSTANDING OF AIR FORCE LEADERSHIP AND SUPERVISORY TECHNIQUES. APPLY THESE SUPERVISORY TECHNIQUES TO SUPPORT MISSION OBJECTIVES.
 - POSSESS A THOROUGH UNDERSTANDING OF AIR FORCE STANDARDS, CUSTOMS, AND COURTESIES WHILE MAINTAINING EXEMPLARY STANDARDS OF BEHAVIOR, INCLUDING PERSONAL CONDUCT, LOYALTY, AND PERSONAL APPEARANCE, BOTH ON AND OFF DUTY. EXERCISING LEADERSHIP BY EXAMPLE, NCO'S MUST BE ALERT TO CORRECT PERSONNEL WHO VIOLATE MILITARY STANDARDS.

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