



Australian Master Bookkeepers Guide

Stephen Marsden

7th Edition

2018/19

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RJ Alexander



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examples diagrams and illustrations relevant for bookkeepers working in small businesses as well as self employed bookkeepers contracting to clients It also covers a range of tax related matters that are considered relevant to bookkeepers as well as an explanation of the GST and how it impacts on bookkeepers The preparation of the BAS is also covered back cover

Australian Master Bookkeepers Guide 2008/09 Stephen J. Marsden,2008 **New Zealand Master Bookkeepers Guide 2012** Stephen J. Marsden,2012 The New Zealand Master Bookkeepers Guide is a comprehensive reference for bookkeepers accounting technicians small business owners and students The book not only covers bookkeeping essentials but also a range of accounting taxation GST and FBT issues that bookkeepers need to be aware of when dealing with their clients and their accountants The book is written in very practical terms with numerous worked examples diagrams checklists tables and FAQs Adapted for New Zealand from the popular Australian edition by Stephen Marsden this book is an invaluable resource for all bookkeepers Contents include an overview of basic bookkeeping and accounting principles how to prepare a set of financial statements for clients key taxation principles that bookkeepers need to be aware of including income tax GST FBT and payroll comprehensive examples on how to prepare a GST return under both the invoice and payments basis Each chapter concludes with a list of commonly asked questions Publisher information

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