



ACCOUNTING

Financial Statements Reference Guide For Small Business and Solopreneurs

BALANCE SHEET CONCEPTS

What is the Balance Sheet

- The balance sheet is one of the basic financial statements.
- It provides a snapshot or point in time of your financial position.
- It states a company's financial position.
- The balance sheet details how much, how many assets, how much do I owe in liabilities, how much equity do I have.

What Goes on the Balance Sheet

There are three main buckets of items shown on the balance which include:

- **Assets** - Resources of economic value that are owned or controlled.
- **Liabilities** - Items owed to outside parties.
- **Equity** - Net amount of assets and liabilities (assets less liabilities)

Why Do You Need the Balance Sheet

- Owners, creditors, and potential investors may request it to analyze a company's financial position.
- It helps determine if a company has enough assets to cover the liabilities it owes.
- It tells us if the company has more in assets than what it owes at any point in time.

Assets

Assets consist of:

- **Cash** - Bank cash, currency, and items converted to cash in 3 months or less.
- **Marketable Securities** - Matures in less than 1 year.
- **Accounts Receivable** - Sales made to customers.
- **Inventory** - Purchased or made for sale.
- **Prepaid Expenses** - Paid upfront for expenses.
- **Property, Plant, & Equipment (PP&E)** - Land, building, equipment.

Liabilities

Liabilities consist of:

- **Accounts Payable** - Owed to outside parties for invoices received.
- **Accrued Liabilities** - Estimates of what is owed.
- **Accrued Payroll** - Estimate of payroll wages for upcoming pay date.
- **Unearned Revenue** - Cash received upfront for goods/services.
- **Notes Payable** - Longer than 1 year in maturity: Ex., mortgages, car loans, credit cards.

Equity

Equity consists of:

- **Common Stock** - Share of a corporation.
- **Additional Paid-in Capital** - Payment of stock above par value.
- **Contributions** - Cash or assets invested by owner.
- **Distributions** - Cash or assets withdrawn by owner.
- **Retained Earnings** - Life-to-date profits and losses.

How Assets and Liabilities Flow Through Cash on the Balance Sheet

How Assets and Liabilities flow through Cash on the Balance Sheet	Get on the Balance Sheet (Increases on the Balance Sheet)	Get off the Balance Sheet (Decreases on the Balance Sheet)
Cash	Cash contributions, Cash receipts from sales or A/R	Cash disbursements for paying bills, paying Employees
Accounts Receivable	Sales on credit (Revenue on the Income Statement)	Cash receipts from past sales
Expenses	Cash disbursement for expenses on the Income Statement	Expenses on the Income Statement

Accounting Reference Guide

Simeon Mantel



Accounting Reference Guide:

IFRS: A Quick Reference Guide Robert Kirk, 2008-12-03 Understand the key principles of international financial reporting standards and apply them fast *Century 21 Accounting :teacher's Reference Guide* Pansegrau, Gary E, 1978 Intermediate Accounting 2 Michael P. Griffin, 2019 *FFS Quick Reference Guide*, 1991 *Accounting Handbook and Study Guide Grades 8 to 12 & Beyond* Simeon Mantel, 2016-07-01 A comprehensive Accounting Text Book and Reference Book that covers everything in one book Works from Grade 8 to 12 and Beyond Practical and user friendly simple visual and logical Colour coded for easy understanding recall and application CAPS Compliant *Public Investment Management Reference Guide* Jay-Hyung Kim, Jonas Arp Fallov, Simon Groom, 2020-03-03 The Public Investment Management PIM Reference Guide aims to convey country experiences and good international practices as a basis for decisions on how to address a country specific PIM reform agenda The country references are drawn largely from previous diagnostics and technical assistance reports of the World Bank The application of country diagnostics and assessments has revealed a need to address the following issues when undertaking a country reform in PIM Clarification of the definition and scope of public investment and public investment management Establishment of a sound legal regulatory and institutional setting for PIM making sure it is linked to the budget process Allocation of roles and responsibilities for key players in PIM across government Strengthening of guidance on project preappraisal appraisal and selection prioritization procedures and deepening of project appraisal methodologies Integration of strategic planning project appraisal selection and capital budgeting Management of multiyear capital budget allocations and commitments Efforts to address effective implementation procurement and monitoring of projects Strengthening of asset management and ex post evaluation Integration of PIM and public private partnership PPP in a unified framework Rationalization and prioritization of the existing PIM project portfolio Development of a PIM database and information technology in the form of a PIM information system The PIM Reference Guide does not seek to provide definitive answers or standard guidance for the common PIM issues facing countries Nor does it seek to provide a detailed template for replication across countries this would be impossible given the diversity of country situations Instead each chapter begins with an overview of the specific reform issue lists approaches and experiences from different countries and summarizes the references and good practices to be considered in designing country specific reform actions **Accounting 1** BarCharts, Inc, Michael P. Griffin, 2013-12-31 We've taken our popular Accounting 1 guide and made it even better Updated content and an additional panel of information not only make this an essential companion for students in introductory accounting courses but also a refresher for those in higher level courses In this edition you will find more coverage of the subject including expanded sections on financial statements and accounting in business making this a study tool you won't want to be without **Department of the Navy Source Data System Procedures Manual** United States. Navy Dept. Office of the Comptroller, 1988 Finance and Accounting Quick Reference Guide richard

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