

Better English Series

BETTER GRAMMAR IN 30 MINUTES A DAY



- For students who want to sharpen their writing skills
- For those learning English as a second language
- For business people who need a quick guide
- For anyone else who wants their written communication to be more powerful and professional

CONSTANCE IMMEL AND FLORENCE SACKS

Better Grammar In 30 Minutes A Day Better English Series

Anthony S. Fauci



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letters letters that will communicate convince and close Sales Pitch Letters for Busy People will help salespeople at every level save time and avoid having to produce sales and pitch letters from scratch Sales Pitch Letters for Busy People is a handy quick reference guide that not only tells you how to write virtually any kind of sales pitch letter but includes a wide range of samples that you can easily and quickly adapt and use right now This book includes concise easy to use writing tips and resources that get attention and results Packed with solid writing advice and useful techniques it also includes a CD ROM that contains templates not only for all of the sample letters included in the text but even more This guide will cut the time you spend on writing sales marketing and pitch letters in half and will help you get the results you want and need Don't worry about finding the right word or phrase or even the right format of your sales correspondence the work has been done for you *Russian Life* ,2000 **El-Hi Textbooks & Serials in Print, 2005** ,2005

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