

FUNDAMENTAL EDITING CHECKLIST



GET STARTED

☐ WORK IN RAW

GET THE IMAGE READY

- ☐ **CROP THE IMAGE** Use cropping to establish composition.
- ☐ **NOISE REDUCTION** Check for Chromatic Noise and Luminance Noise.

WORK THE DETAILS

- ☐ **GLOBAL EXPOSURE ADJUSTMENT** Use the individual adjustments of Highlights, Shadows, Whites, and Blacks.
- ☐ **CLIPPING - BLACK POINT** Set your Black Point so that just a tiny bit of the Clipping Indicator shows up in a non-important location of the image.
- ☐ **CLIPPING - WHITE POINT** Set your White Point so that just a tiny bit of the Clipping Indicator shows up in a non-important location of the image.

GET THE COLOR RIGHT

- ☐ **COLOR TEMPERATURE & COLOR TINT** Use the White Balance Tool to set Color Temperature & Tint, or use a visual check if doing special color effects.
- ☐ **CLARITY ADJUSTMENT** Use Clarity to improve the "effective sharpness" of the image, and watch the Histogram so that you don't go too far.
- ☐ **SATURATION ADJUSTMENT** All digital images can be improved with slight saturation adjustments; resist the temptation to go too far.

OPTIONAL: APPLY THE DEHAZE FUNCTION / **APPLY A VIGNETTE**

FINAL DETAILS

- ☐ **LOCALIZED EXPOSURE & SHARPENING** Use the Adjustment Brush in Photoshop and Lightroom, Use the Smart Brush Tool in Elements.
- ☐ **GLOBAL SHARPENING** Use a light touch with Global Sharpening.

Basic Editing Checklist

Stephen B. Kucer, Cecilia Silva



Basic Editing Checklist:

Story Crafting Arlene F. Marks, 2014-03-04 The Literacy Made for All series is a classroom ready teacher friendly resource for English and Writing teachers of Grades 9 through 12 Organized buffet style it is designed to complement an existing English curriculum by providing a tested repertoire of strategies for teaching both writing skills and literary analysis techniques STORY CRAFTING focuses on the creation editing polishing and sharing of short stories and longer prose fiction Benefits and Features tested and proven effective at all learning levels from Remedial to Pre AP provides complete lesson plans including reproducible materials can be implemented as is or modified to suit individual teaching styles and or students need each skill assignment or project begins by teaching the teacher giving an inexperienced teacher the knowledge to provide effective instruction first time out and the confidence to modify and experiment thereafter comprised of reading writing literary criticism and language study components moves students from writing effectively to reading analytically approaching text from the authoring point of view a proven highly successful methodology can turn any English course into a Literacy course extremely versatile and cost effective can deepen an existing English course or complete the framework for a new one STORY CRAFTING focuses on the creation production and sharing of a variety of nonfiction writing projects The text can be implemented in the classroom alone or in tandem with the two other titles in the Literacy Made for All Series WORDSMITHING and ENJOYING LITERATURE Also of interest for classroom teachers is the Let Them Write Series CHARACTER DEVELOPMENT Classroom Ready Materials for Teaching Writing and Literary Analysis Skills in Grades 4 to 8 PLOT BUILDING Classroom Ready Materials for Teaching Writing and Literary Analysis Skills in Grades 4 to 8 SETTING AND DESCRIPTION Classroom Ready Materials for Teaching Writing and Literary Analysis Skills in Grades 4 to 8

Writing Successful Self-Help and How-To Books Jean Marie Stine, 2008-05-02 If you follow only a third of Jean's advice you'll have a successful book Jeremy Tarcher Publisher Jeremy P Tarcher Inc After Jean reworked my first draft paperback rights sold for 137 000 Timmen Cermak M D author of A Time to Heal The Road to Recovery for Adult Children of Alcoholics Mastering the craft and understanding the mechanics of writing self help and how to books is the key to getting publishers to take notice of your work Now in the first guide to writing self help and how to books Jean Stine offers an insider's view of this growing genre Her easy to follow program takes you step by step through the complete writing process You'll learn the importance of Structure and Style Clear easy to understand exercises Creating catchy and compelling titles subtitles and chapter headings Using lists charts and graphs to maximum effect Checklists and other interactive elements Writing a proposal that sells Negotiating permissions for quotations photos and illustrations Preparing your manuscript for presentation to a publisher , *The Essential Guide to Writing Style: Techniques for Clear and Concise Prose* Pablo Logan, 2025-04-11 This comprehensive guide unlocks the secrets of effective writing empowering you to craft clear and compelling prose that captivates your audience Within its pages you'll discover proven techniques for Crafting compelling

introductions that grab attention and set the stage Organizing your ideas logically and presenting them with coherence Using vivid language and engaging examples to bring your writing to life Employing precise and concise word choices to enhance clarity and impact Avoiding common pitfalls and grammatical errors that undermine your writing Whether you re a seasoned writer or just starting your literary journey this book provides an invaluable roadmap for improving your writing skills Its practical advice and real world examples will equip you with the knowledge and tools you need to express yourself effectively and persuasively in any writing context So if you re ready to elevate your writing to the next level let this guide be your beacon With its clear instructions and actionable tips you ll discover the power of clear and concise prose unlocking new horizons for your writing endeavors

WinRunner in Simple Steps Hakeem Shittu,2007 WinRunner In Simple Steps is a book dedicated to filling the gap in knowledge in automated testing WinRunner has long been the leading product in automated testing but lacks the library of books that other industry leading tools have This book intends to fill that void by providing a gentle introduction to the concepts of automated testing generally and WinRunner specifically Hakeem provides an in depth review of the tool and uses detailed examples to teach you how to use WinRunner for your testing needs

Learn & Use Inspiration in Your Classroom Erin K. Head,2007-07-24 Integrate technology into four content areas language arts science social studies and math by using Inspiration in your classroom

Promoting Executive Function in the Classroom Lynn Meltzer,2010-03-23 Accessible and practical this book helps teachers incorporate executive function processes such as planning organizing prioritizing and self checking into the classroom curriculum Chapters provide effective strategies for optimizing what Ka 12 students learn by improving how they learn Noted authority Lynn Meltzer and her research associates present a wealth of easy to implement assessment tools teaching techniques and activities and planning aids Featuring numerous whole class ideas and suggestions the book also covers the nuts and bolts of differentiating instruction for students with learning or attention difficulties Case examples illustrate individualized teaching strategies and classroom accommodations Fifteen reproducibles are included the large size format facilitates photocopying and day to day reference This book will be invaluable to classroom teachers and special educators in grades K 12 teacher educators school psychologists and neuropsychologists

Teaching the Dimensions of Literacy Stephen B. Kucer,Cecilia Silva,2012 Teaching the Dimensions of Literacy provides both the conceptual knowledge to support teachers instructional decisions in the reading literacy classroom and a multitude of instructional strategy lessons for classroom use with both monolingual and bilingual students It proposes that teachers need to help children become code breakers the linguistic dimension meaning makers the cognitive dimension text users and critics the sociocultural dimension and scientists the developmental dimension Acknowledging and addressing all four dimensions this text links literacy theory literacy research and literacy practice in a useable way Covering both reading and writing it features clear concise and useable reading and writing strategy lessons and ways to modify them for different types of students Changes in the Second Edition Entirely

reorganized the text is more user friendly builds a stronger link between theory and practice and makes it is easier for teachers to locate appropriate strategy lessons to use with their students Academic literacy is addressed more fully **Army MOS 81C Cartography Publications Combined: Map Mathematics, Grid Construction, Plotting, Aerial Imagery, Color Separation, Map Overlays and Map Editing** ,2019-03-14 Well over 600 total pages This subcourse consists of three lessons on basic mathematic skills required by the Cartographer These lessons will enable you to perform basic map mathematics to work in the metric system to convert to and from the English system and to use measuring scales The skills and knowledges learned in this subcourse will enable you to easily master the tasks presented in later cartography subcourses This is a selfpaced subcourse This subcourse contains six lessons each lesson explains progressively the step by step procedures for constructing a compilation base These lessons will enable you to construct the Universal Transverse Mercator UTM grid at different scales plot the Transverse Mercator Projection on the UTM grid and plot geodetic control As a cartographer you are primarily concerned with the portrayal of cartographic information on topographic maps and map substitutes This information can be classified in broad categorical groups such as hydrography hypsography lines of communication urban analysis miscellaneous cultural features and vegetation The best way to thoroughly teach you photographic interpretation would be to show you a photograph of every known type of imagery you would ever find on a photograph This is impossible to do because the earth is constantly being changed by man and nature It would also be impractical to assemble a volume of selected photographs dealing with photomapping The Color Separation subcourse part of the Cartographic Specialist MOS 81C Basic Cartography Course is designed to teach the skills necessary to color separate maps There are five lessons pertaining to the color separation process in multicolor printing Each lesson corresponds to a terminal objective The Cartography IX Map Overlays subcourse part of the Cartographic Specialist MOS 81C Basic Cartography Course is designed to teach the knowledge and skills necessary to prepare map overlays Techniques materials equipment and uses of map overlays will be discussed This subcourse is presented in four lessons corresponding to a terminal objective **Q: Skills for Success Intro Level Reading & Writing Student's Book** Jenny Bixby,Nigel Caplan,Meg Brooks,Miles Craven,2020-07-09 A six level paired skills series that helps students to think critically and succeed academically The Third Edition builds on Q Skills for Success question centered approach with even more critical thinking up to date topics and 100% new assessment

Basic Editing Checklist Book Review: Unveiling the Magic of Language

In a digital era where connections and knowledge reign supreme, the enchanting power of language has been apparent than ever. Its capability to stir emotions, provoke thought, and instigate transformation is truly remarkable. This extraordinary book, aptly titled "**Basic Editing Checklist**," written by a highly acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound impact on our existence. Throughout this critique, we shall delve to the book's central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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